

## Volunteer Application Form

**Name:** (Please Print)

**Address:** (Please Print)

**Postcode:**

**Telephone No.:**

**Email Address:**

**Contact in Case of Emergencies**

**Name:** (Please Print)

**Telephone No.:**

**Which activities do you feel you could undertake.** Appropriate training and support will be provided for all roles? (Please tick boxes to all that apply)

Advice & Information Giving

Publicity and Marketing

Fund-Raising

Admin

Benefit Form Filling

Trustee  (Date of Birth    /    /19    )  
(Charity Commission use only)

**How many hours a week would you normally be able to offer?**

in Green Street Depot  
Green Street  
Kidderminster  
DY10 1HA

Helpline & Appointments: 0845 200 1072  
Business / Office Line: 01562 60241  
Fax: 01562 229083  
Email: [admin@dialinworcestershire.org.uk](mailto:admin@dialinworcestershire.org.uk)  
Website: [www.dialinworcestershire.org.uk](http://www.dialinworcestershire.org.uk)



**Why do you want to become a volunteer?**

**What work / voluntary experiences have you had?**

Organisation / Roles / Training etc.

**Do you have any Criminal Convictions, Bind overs, Orders or Cautions, Including those that are “Spent”?**    YES  / NO

If **YES** please give details:

We may undertake **CRB** checks to protect venerable adults; it will be at no cost to yourself. Disclosure will not necessarily preclude you from becoming a volunteer; however failure to do so may result in termination.

**Please tell us if you would need any aids, adaptations or assistance in order to carry out work as a volunteer?** (This is for practical purposes only; it will not affect your chances of being accepted)

**Please give names, address and telephone numbers of two referees.** (Please Print)  
(If possible these should be people who you have known you for at least two years and are not related to you)

**1.**

**2.**

## Confidentiality Pledge

I agree at all times present and future to respect the confidentiality of Dial in Worcestershire's clients and Dial in Worcestershire's business.

I undertake not to disclose any information about Dial in Worcestershire's clients, including their names or addresses, the substance of any query or details of advice or assistance given, to anyone, except in the following circumstances:

- With the express permission of the client.
- To other Dial in Worcestershire advice volunteers or staff **where this is necessary in order to provide the best possible service to the client.**
- To my direct manager in the course of his / her supervision or to support my work.
- In the course of Social Policy work on behalf of Dial in Worcestershire, where the individual clients cannot be identified from the information disclosed.

Any personal information, such as the addresses and telephone numbers of clients, members of staff and volunteers of D.I.A.L. in Worcestershire will also remain confidential.

All the information I have given here is true, as far as I know. I will abide by the policies and working guidelines of Dial in Worcestershire.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**This information will be treated as  
Completely Confidential**

### OFFICIAL USE ONLY:

DATE REFERENCES SENT FOR:	(1)	(2)
DATE REFERENCES RECEIVED BACK:	(1)	(2)
REFERENCES SENT FOR BY:	(print) _____	
	(Sign) _____	